

Job Description: Kai Resilience Kaiāwhina

Position Details

Job Title:	Kai Resilience Kaiāwhina
Role type:	12 months Fixed-term, Part-time
Reporting to:	Manawātū Food Action Network Coordinator
Location:	ENM Office
Hours:	25 hours per week
Ideal Start Date:	As soon as possible
Payrate:	\$28 - \$30 per hour

Background Information

Environment Network Manawātū (ENM) is an incorporated society that was established in 2000 as an umbrella organization for voluntary environmental groups in the Manawātū. The aim of ENM is to promote a network of community groups to realise a vision of an enhanced Manawātū environment. ENM provides coordination and communication services to the wider network. ENM's Management Committee provides direction and oversight of activities.

Manawātū Food Action Network (MFAN) is a collective of social service and environmental organisations (and other community stakeholders) working together to increase collaboration, education and awareness around issues of food security, food resilience and food localisation.

ENM Employment Principles

ENM is committed to being a good employer applying good faith principles and providing a quality working environment, as well as fair, transparent and consistent employment processes. As part of the ENM team, you will be working alongside a small group of highly passionate and professional individuals who know they contribute each day to make our world a better place to live in. We offer employees a supportive work environment with opportunities for professional development and learning.

Our Motivation

- Our responsibility to care for the earth and each other
- Becoming better Te Tiriti partners
- Collaboration and inclusivity
- A belief that small actions can have a big impact

Purpose of the Position

The purpose of this role is to support the continuation, development and implementation of kai resilience-related projects and initiatives throughout the Manawātū.



Responsibilities

This is a varied role, with the overall aim of supporting community-led action to increase food resilience and sovereignty in our rohe. Specific projects and priorities will be identified and agreed upon through regular support and collaboration with the MFAN Coordinator.

Overall, we support increased kai resilience through undertaking activities that have significant impacts for the community. Our current activities are:

- Strengthening community networks: supporting community groups and their projects.
- Community composting trial: Supporting small-scale but high-quality composting at a community level.
- Community Education: Developing workshops for the community around gardening, composting, food waste prevention and other learning opportunities.
- Supporting the Growing Gardens and Communities group to install gardens in people's homes.
- Supporting community gardens and gardeners in our rohe.

The position may include the following tasks:

- Recording the progress of activities and proposing additional strategic actions as the community needs dictate.
- Building relationships and collaborating with other organisations in the local food resilience space.
- Helping to run networking hui and events for MFAN and its member groups.
- Supporting community cohesion events and activities e.g. Let's Grow Highbury
- Working with and coordinating volunteers and resources e.g tool bank, seed exchange libraries etc.
- Assisting with the design and delivery of educational programs.
- Supporting community gardening groups through practical support and advice.
- Creating and sharing stories of our mahi.

Key Competencies

- You will be aware of and understand the importance of Te Tiriti and how it underlies our mahi in the community.
- You will have a good general knowledge of growing and gardening and as a bonus have knowledge of mātauranga Māori gardening practices, permaculture or organic growing principles.
- You will feel comfortable about teaching and passing on information to individuals and groups in varying situations.
- You will have the ability to work alongside a wide range of people and act positively and professionally at all times.
- You will have the ability to communicate effectively with others through a range of mediums.
- You will be familiar with and able to use office tools effectively (Outlook, Word, Excel, database systems etc.).
- You will have the ability to work as part of a team.
- You will have a "safety first" attitude and follow ENM's health and safety procedures.
- You will have a full driver's licence and the ability to drive and reverse with a trailer.

Key Results

- Community groups involved in food security feel connected and supported in their work.
- The public is aware of the work that MFAN does in the community, and we are seen as the “go-to” place for knowledge and connections around local food resilience.
- Projects are delivered to a high standard.
- Accurate records are maintained and reported monthly.

Key Relationships

- The Kai Resilience Kaiāwhina has a direct reporting line to the MFAN Coordinator
- The Kai Resilience Kaiāwhina will work with the Community Kai Champion, other ENM staff and volunteers, and community groups and organisations.

